



**Tree City USA Community Tree Board**  
Fourth Meeting of the Calendar Year  
1 hour

- I. Meeting opened**
- II. Minutes** read and approved from last meeting
- III. Treasurer's Report:** 5 minutes
- IV. Chairman's Report:** 10 minutes
  - a. Announce any information from National Arbor Day Foundation or the Georgia Forestry Commission
  - b. Report on City Council meetings attended
  - c. Report on city business related to tree board
  - d. Report on coordinated activities with city dept/personnel
- V. Technical Program – 30 minutes**
  - a. Technical training provided to tree board members by local or regional trainer on pertinent topic, i.e. proper pruning or proper planting.
  - b. Organized by Education Committee
- VI. Committee Reports:** 15 minutes
  - a. Arbor Day - Announce National Arbor Day activities (if any)
  - b. Ordinance Review
  - c. Publicity
  - d. Education
  - e. Awards
  - f. Programs
- VII. Old Business**
- VIII. New Business**
- IX. Meeting Closed**